

Handout for applicants (in English)

Criteria for financial support for projects abroad

Every year, the Evangelical Reformed Church of the Canton of St. Gallen, Switzerland, supports numerous institutions involved in development cooperation with renowned contributions. For this purpose, the cantonal church has access to the Fund for Development Cooperation Abroad. The guidelines for the financial support of projects and institutions from the fund are given below.

What are the evaluation criteria?

- Ecclesiastical reference
- Guaranteed quality control of the project
- Thematic priorities
- Individuals are not supported. Exception: Individuals in ecumenical exchange programmes and scholarships in the context of official church or community relations may be supported after consultation with the sponsors of such exchange programmes.

What usually belongs to a request?

- 1) **Accompanying letter** (personally signed)
with brief information about the sponsorship and the project
- 2) **Information on the sponsorship**
- 3) **Project documentation with information on:**
 - Name of the sponsorship
 - Basic goals of the organization
 - Project objective and audience
 - Project implementation
 - Duration of the project, milestones
- 4) **Cost of the project with the following information:**
 - Project costs
 - Desired support contribution
 - Own contribution
 - Disclosure of support from other donors - as far as possible
 - Bank details, payment slip
- 5) **Additional information on the sponsorship:**
 - Articles of Association
 - Balance sheet and income statement
 - Last annual report
 - Audit report

Submit:

Please submit as a single PDF file (e.g. www.pdfmerge.com) by post and/or email.

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When will the decision be made?

The office "Weltweite Kirche" and the commission on the worldwide church examine the applications and prepare a list of recommendations for the Church Council. The Church Council decides twice a year on contributions for abroad. If the decision is positive, payment is triggered within a few days.

The evaluation of an application takes about two months. Please note that incompletely submitted applications cannot usually be processed.

Last submission deadline:

End of March for the summer session, end of September for the winter session.